

## **AGENDA**

### **COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION**

**November 20, 2006  
Aldermen Pinard, Thibault,  
Smith, DeVries, Long**

**4:00 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Pinard calls the meeting to order.
2. The Clerk calls the roll.
3. Communication from Kevin Buckley, Independent City Auditor, providing status of current audits as follows:
  - a) Traffic Department;
  - b) Finance Department – Treasury
  - c) EPD; and
  - d) Future Planned Audits (Police).

**Ladies and Gentlemen, what is your pleasure?**

4. Communication from Guy Beloin, Financial Analyst II, submitting the City's Monthly Financial Statements (unaudited) for the four months ended October 31, 2006 for FY2007.

**Ladies and Gentlemen, what is your pleasure?**

5. Communication from Sharon Wickens, Financial Analyst II, submitting reports as follows:
  - a) department legend;
  - b) open invoice report over 90 days by fund;
  - c) open invoice report all invoices for interdepartmental billings only;
  - d) open invoice report all invoices due from the School Department only;
  - e) listing of invoices submitted to City Solicitor for legal determination; and
  - f) accounts receivable summary.

**Ladies and Gentlemen, what is your pleasure?**

6. Communication from Sharon Wickens, Financial Analyst II, submitting the 1<sup>st</sup> quarter FY2007 write off list for the accounts receivable module.  
**Ladies and Gentlemen, what is your pleasure?**
7. Communication from Maureen Cail, Accountant II, submitting a summary of CIP project balances as of September 30, 2006.  
**Ladies and Gentlemen, what is your pleasure?**
8. If there is no further business, a motion is in order to adjourn.